

GILBERT JOEL M. BUSILIG

Data Systems Developer | Data Analyst | Automation Specialist

CONTACT

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CORE SKILLS

- Data Analysis
- Data Validation & Cleansing
- Data Transformation
- Data Consolidation & Integration
- Big Data Management
- Excel & Google Sheets (XLOOKUP, QUERY, Pivot)
- Workflow Automation
- Data Systems Development
- Web-Based Tools
- Dashboard & Reporting
- Data Reconciliation
- Process Improvement

LEADERSHIP & SOFT SKILLS

- Team Leadership
- Critical Thinking
- Positive, Solutions-Oriented Mindset
- Communication
- Innovative Problem-Solving
- Decision Support

TECHNICAL TOOLS

- Microsoft Excel
- Google Sheets
- Google Apps Script (basic)
- Web-Based Systems Development
- SEIR, PhilHealth eKonsulta, FHSIS, NIP
- Network Setup & Troubleshooting (LAN, Routers/Switches)
- AI Tools (AI-assisted automation & logic)

EDUCATION

Bachelor of Science in Information Systems
Naga College Foundation
Naga City, Philippines

SUMMARY

Detail-driven Data Systems Developer and Data Analyst with a strong professional foundation in handling large, multi-source, and high-volume datasets. Specializes in data validation, cleansing, consolidation, and reconciliation — turning raw, fragmented records into accurate, decision-ready information. Skilled at building live dashboards, automated reporting tools, and web-based systems that give teams real-time visibility into operations. Combines a background in Information Systems with hands-on government and enterprise experience to deliver production-level solutions that improve data accuracy, cut manual work, and support faster, better-informed decisions.

KEY PROJECTS (LIVE SYSTEMS)

- **Defaulters Masterlist Web System** — Tracking platform for defaulters; improved follow-up efficiency.
- **LIGTAS TIGDAS MR SIA Tracking System** — DOH measles-rubella campaign monitor with live dashboard, daily reporting, and area rankings.
- **Anti-Rabies Management System** — Structured system for health data recording; improved reporting accuracy.
- **Legislative Documents System** — Centralized registry of Sangguniang Bayan ordinances/resolutions for Ragay's health programs.
- **Deliveries Report** — Automated tool consolidating hospital delivery data; faster reporting turnaround.
- **Data Comparison Tools** — Automated multi-source validation; reduced manual checking, caught inconsistencies faster.
- **Calendar of Activities Web System** — Centralized scheduling platform; improved coordination and visibility.
- **Custom Data Tools & Automation** — Multiple internal tools for validation, reporting, and workflow automation.

EXPERIENCE

Data Encoder / Data Systems Developer

Department of Health (Philippines) – Daraga, Albay | Oct 2024 – Present

- Built a comparison tool to validate daily antigen data across multiple databases with 100% accuracy.
- Managed timely submission of NIP and FHSIS reports in compliance with government standards.
- Generated weekly and monthly inventory reports to track usage and prevent shortages.
- Created Google Sheets tracking tools to transform raw data into actionable reports and dashboards.

Operations Specialist

Anagenesis Inc. – Quezon City | August 2023 – January 2024

- Maintained smooth system operations and accurate, up-to-date database records.
- Monitored and resolved internal and external issues through cross-department collaboration.
- Analyzed data, generated reports, and documented system performance and issues.
- Improved system tools to increase productivity and operational efficiency.

Information Technology Specialist / Data Entry Specialist

Rural Health Unit – Ragay, Camarines Sur | Jan 2022 – Aug 2023

- Maintained and validated electronic health records; performed data quality checks on vaccination datasets.
- Managed SEIR data uploads, user accounts, and PhilHealth eKonsulta data entry and member profiling.
- Digitized manual records, generated daily reports, and handled system administration (setup, backups, security).

